



March 13, 2017

Dear GTSWCA Contractor Member:

The Association will be hosting its 60th Annual General Meeting (AGM) for Members from *Thursday, April 20, 2017 to Friday, April 21, 2017*, at the **Shangri-La Hotel** located at 188 University Avenue, in Toronto.

Registration for the GTSWCA Annual General Meeting will open at 4:00 p.m., with the Annual meeting commencing at 4:30 p.m. Following our meeting at approximately 5:30 p.m., there will be a cocktail reception, with a sit down dinner to follow. During dinner, we will be presenting our Award of Excellence.

In celebrating our 60th anniversary, each member company is invited to attend and will receive two complimentary tickets. Additional representatives from your company may attend at a cost of \$25.00 plus HST, per person.

Please find enclosed the following documents pertaining to the Annual General Meeting:

- 1) *Itinerary of the Annual General Meeting*
- 2) *Agenda of the Annual General Meeting*
- 3) *Confirmation of Attendance Form*

Please complete and return the Confirmation of Attendance form prior to April 10, 2017 if your company intends to be present.

- 4) *Instrument of Proxy Form*

If you are unable to attend, please complete and return the original *Instrument of Proxy* form to the Association office.



5) *Nomination and Nominee Consent to Act Form*

With respect to the election of Directors for the Board, there are 4 positions which will expire at the AGM. As indicated in section 12.03 of the bylaws, the Nominating Committee has recommended the following candidates to fill the vacant directorships:

- | | |
|-----------------------|-----------------------|
| • Anthony Di Battista | Clearway Group |
| • Gene Woodbridge | Earth Boring Company |
| • Louie LaRocca | Dufferin Construction |
| • Tony Fabiano | Rymall Construction |

If you are interested in nominating a candidate, please complete and obtain the appropriate signatures on the *Nomination and Nominee Consent to Act* form. Nominations prior to the Annual General Meeting must be received by the Association office no later than **April 10, 2017** and must have **two (2) contractor member signatures**.

Nominations received at the Annual General Meeting will require **four (4) contractor member signatures**.

The audited Financial Statements for the 2016 fiscal year will be available at the Association office for viewing prior to the Annual Meeting. Should you have any questions about the documents contained in this package, please feel free to contact the Association office at 905-629-7766.

Sincerely,

A handwritten signature in blue ink, appearing to read 'John Teahen', written over a light blue horizontal line.

John Teahen
GTSWCA President

Enclosure



GTSWCA Annual General Meeting
Thursday, April 20, 2017
Shangri-La Hotel Toronto

Itinerary

- | | |
|------------------------------|---|
| 4:00 p.m. | AGM Registration
<i>(Queen's Park Ballroom Foyer)</i> |
| 4:30 p.m. – 5:30 p.m. | Annual General Meeting
<i>(Queen's Park Ballroom)</i> |
| 5:30 p.m. – 6:30 p.m. | Cocktail & Networking Reception
<i>(Museum/ Rosedale Room)</i> |
| 6:30 p.m. | Dinner/Presentation & Speeches
<i>(Queen's Park Ballroom)</i> <ul style="list-style-type: none">➤ Award of Excellence |

Greater Toronto Sewer and Watermain Contractors Association

60th ANNUAL GENERAL MEETING

THURSDAY, APRIL 20, 2017

4:00 PM REGISTRATION / 4:30 PM ANNUAL GENERAL MEETING

Shangri-La Hotel Toronto
188 University Avenue, Toronto

AGENDA

- | | | |
|-----|---|---|
| 1. | Call to Order by GTSWCA President | John Teahen |
| 2. | Approval of Minutes <ul style="list-style-type: none">• Annual General Meeting April 21, 2016 | John Teahen |
| 3. | GTSWCA Financial Report <ul style="list-style-type: none">• Approval of 2016 Financial Statements• Direction for Board to Appoint Auditors | Gene Woodbridge |
| 4. | GTSWCA Out-Going President's Speech | John Teahen |
| 5. | GTSWCA In-Coming President's Speech | Claudio Vinelli |
| 6. | Activity Reports <ul style="list-style-type: none">• Association Report• Environmental Committee Report• Government Relations• Health & Safety Committee Report• Heavy Equipment Theft Report• Associate Board Report | Giovanni Cautillo
Louie Larocca
Gene Woodbridge
George Di Pede
George Kleinsteinber
Jeff Samek |
| 7. | Elections for Associate Board of Directors:
<u>Nominees:</u> <ul style="list-style-type: none">• Jeff Samek Direct Equipment• Greg Wilkinson Coco Group | Claudio Vinelli |
| 8. | Elections for Board of Directors for the Corporation:
<u>Nominating Committee's Nominees:</u> <ul style="list-style-type: none">• Anthony Di Battista Clearway Group• Gene Woodbridge Earth Boring Company• Louie LaRocca Dufferin Construction• Tony Fabiano Rymall Construction | Claudio Vinelli |
| 9. | Other Business | Claudio Vinelli |
| 10. | Adjournment | Claudio Vinelli |

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*Following the Annual General Meeting we will enjoy a Cocktail Reception; and then, we invite you to please join us for a wonderful dinner where we will present the Award of Excellence.*



# Greater Toronto Sewer and Watermain Contractors Association

## 60<sup>th</sup> ANNUAL GENERAL MEETING CONFIRMATION OF ATTENDANCE Thursday, April 20, 2017



188 University Avenue

**Annual General Meeting 4:30 pm \***  
**Cocktails 5:30 pm \***  
**Dinner & Presentation 6:30 pm\***

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*Each GTSWCA Member Company is allotted **two (2) complimentary tickets**,  
each ticket thereafter is at a cost of **\$25.00 + HST**.*

*Please advise below your company's attendance.*

Company: \_\_\_\_\_ **Contractor or Associate**  
(Please circle your membership)

Contact E-Mail: \_\_\_\_\_

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_  
(no charge)

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_  
(no charge)

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_  
(\$25.00)

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_  
(\$25.00)



Name: \_\_\_\_\_ E-mail: \_\_\_\_\_  
(\$25.00)

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_  
(\$25.00)

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_  
(\$25.00)

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_  
(\$25.00)

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_  
(\$25.00)

**SUB TOTAL:** \_\_\_\_\_

**13% HST:** \_\_\_\_\_  
**(HST# 103654695RT0001)**

**TOTAL:** \_\_\_\_\_

*Please select payment option below:*

☐Cheque    ☐ Visa    ☐ MasterCard

Credit Card #: \_\_\_\_\_ Exp Date: \_\_\_\_\_

Name of Cardholder: \_\_\_\_\_ CCV Code: \_\_\_\_\_

Signature: \_\_\_\_\_

*\*Please note a 3% charge applies for any credit card transactions.*

Should you have any dietary restrictions, please provide your restriction(s) below.

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*"By completing this registration, you are providing the Greater Toronto Sewer and Watermain Contractors Association (GTSWCA) with your full and final consent to the use of the information provided, and, without limitation, the capturing and use of any and all video and/or photographic likenesses while attending this event."*

**Please e-mail your reply to [events@gtswca.org](mailto:events@gtswca.org) or by fax at 905.629.0587**

*Please make all cheques payable to: GTSWCA  
5045 Orbitor Drive, Bldg 12, Suite 300  
Mississauga, ON L4W 4Y4*



## INSTRUMENT OF PROXY CONTRACTOR MEMBERS

### NO, I AM UNABLE TO ATTEND THE ANNUAL GENERAL MEETING OF THE

Greater Toronto Sewer and Watermain Contractors Association

5045 Orbitor Drive, Unit 12, Suite 300

Mississauga, Ontario L4W 4Y4

Phone: (905) 629-7766 Fax: (905) 629 -0587

### 2017 ANNUAL GENERAL MEETING

I, the undersigned, an Associate Member of the Greater Toronto Sewer and Watermain Contractors Association, hereby appoint:

\_\_\_\_\_ John Teahen, Chairman

\_\_\_\_\_ Alternate: \_\_\_\_\_  
(Please print name – **Contractor Member Name**)

\_\_\_\_\_  
(Company name)

to vote or otherwise act for me and on my behalf at the Annual General Meeting of Members of the Greater Toronto Sewer and Watermain Contractors Association, to be held on Thursday, April 20, 2017 at 4:30 p.m. at the **Shangri-La Hotel**, in Toronto.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2017

SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_  
(please print)

COMPANY: \_\_\_\_\_



Greater Toronto Sewer and Watermain Contractors Association  
5045 Orbitor Drive, Unit 12, Suite 300  
Mississauga, Ontario L4W 4Y4 – [www.gtswca.org](http://www.gtswca.org)  
Phone: (905) 629-7766 Fax: (905) 629 -0587

**NOMINATION AND NOMINEE CONSENT TO ACT FORM**  
**CONTRACTOR MEMBER INSTRUCTIONS**

Nominations prior to the Annual General Meeting must be received no later than **April 10, 2017** and must have two (2) contractor member signatures.

**Nominations received AT the Annual Meeting will require four (4) contractor member signatures.**

**Originals are required to be valid.**

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**NOMINATION:**

We, the undersigned, nominate,

\_\_\_\_\_  
Nominee's Name

\_\_\_\_\_  
Company

for the position of **CONTRACTOR DIRECTOR**,

Signed: \_\_\_\_\_ Company: \_\_\_\_\_

Signed: \_\_\_\_\_ Company: \_\_\_\_\_

Signed: \_\_\_\_\_ Company: \_\_\_\_\_

Signed: \_\_\_\_\_ Company: \_\_\_\_\_





**NOMINEE CONSENT TO ACT:**

I, \_\_\_\_\_ consent to being nominated for election to the Board  
of Directors Contractor Section and, if elected, agree to act.

Dated this: \_\_\_\_\_ day of \_\_\_\_\_ 2017.

\_\_\_\_\_  
Signature of Nominee

\_\_\_\_\_  
Signature of Witness